

University of San Diego
School of Leadership and Education Sciences
Department of Counseling & Marital and Family Therapy

Adjunct Pool – Counseling Program

The Department of Counseling & Marital and Family Therapy (CMFT) is accepting applications for Adjunct Faculty members for the master degree program specializations of Clinical Mental Health and School Counseling. These positions are temporary, usually involve teaching a particular course or courses for a particular semester, and do not accrue benefits.

Essential Job Functions:

- Teach graduate courses in the counseling program.
- Preparation of syllabus and teaching of curriculum according to the goals and objectives of the CMFT department.
- Determine student mastery of material and assign final course grades from evaluation of tests, quizzes, homework, and other assignments and activities related to course material.
- Use of technology to prepare syllabus, course assignments and grades.
- Office hours in relation to the course load carried.
- Participation in meetings and departmental activities as identified by the Department Chair.
- Commitment to the professional field of counselor education as evidenced by education, teaching, counseling experience, research, and professional affiliations, such as AMHCA/ASCA, ACES and ACA.
- Commitment to diversity and multicultural counseling competencies.

Required Experience:

- Master's degree must be earned and conferred by date of hire and be licensed/license-eligible (clinical mental health counseling) or credential eligible (school counseling).
- Professional identity as a counselor educator.
- Minimum of 3 years clinical experience
- The ability to work with students, faculty, and staff from diverse backgrounds

Preferred Qualifications:

- Experience in teaching graduate level courses.
- Preference will be given to applicants from a CACREP-accredited program, documented experience in the field of mental health and/or school counseling.
- Active professional involvement with NBCC, ACA and/or ASCA.
- Understanding of CACREP Standards.

The University of San Diego, a contemporary and engaged [Roman Catholic institution](#), was founded by the Diocese of San Diego and the Society of the Sacred Heart in 1949. Governed by

an independent board of trustees since 1972, USD remains committed to a liberal arts education grounded in the [Catholic intellectual tradition](#). Accordingly, the University welcomes all people, including those who belong to faith traditions and non-believers alike. The future success of USD relies on the contributions of those who seek to foster the development of [engaged global citizens](#), the creation of a diversity and inclusive community, and an earnest confrontation of [humanity's urgent challenges](#). USD is an Equal Opportunity employer, and is especially interested in candidates who can contribute to the diversity and excellence of the academic community.

Applications: To apply, go to www.sandiego.edu/jobs. Reference job XXX. All applicants should submit a letter of interest which includes a summary of teaching experience and course(s) interested in teaching, curriculum vita, and a personal statement that includes evidence of their commitment to promoting diversity. In short, the personal statement should help the faculty identify candidates who have the professional skills, experience, and/or willingness to engage in activities that will advance USD's campus diversity and equity goals. Submit application materials and the names and contact information for three references. Questions regarding the position may be directed to Tiffany Musick, Executive Assistant, Department of Counseling & Marital and Family Therapy (tmusick@sandiego.edu). Questions regarding issues with the application system should be directed to hr@sandiego.edu.